

**UTAH STATE RETIREMENT BOARD
MINUTES OF THE
ADMINISTRATIVE BOARD MEETING
August 12, 2021, 3:00 p.m.
Via Video Conference**

Participated via Video Conference:

Mr. Richard Ellis, Board President
Mr. Larry Evans, Board Vice President
Mr. Roger Donohoe, Board Member
Ms. Laura Houston, Board Member
Mr. Marlo Oaks, Board Member
Mr. Karl Wilson, Board Member

Excused: Mr. Ryan Hessenthaler, Board Member

Staff Participated via Video Conference:

Mr. Dan Andersen, Executive Director
Mr. Mark Cain, Deputy Executive Director
Mr. Rob Dolphin, Chief Financial Officer
Ms. Jayne Knecht, Human Resource Director
Mr. Dee Larsen, General Counsel
Ms. LuAnn Miskin, Executive Assistant

Guests Participated via Video Conference:

Mr. Jeff Hermansen, Ephraim City Fire Chief
Mr. Danny White, Gabriel, Roeder & Smith Consulting
Mr. Lewis Ward, Gabriel, Roeder & Smith Consulting
Ms. Janie Shaw, Gabriel, Roeder & Smith Consulting

Call to Order

President Richard Ellis called the meeting to order at 3:00 p.m. and welcomed Board members, staff, and guests. New Board members, Mr. Karl Wilson and Mr. Marlo Oaks were introduced.

Announcement of Board Officer Election

President Richard Ellis announced that during the Executive Session of the June 17, 2021 Investment Board Meeting, Mr. Richard Ellis was elected president and Mr. Larry Evans was elected vice president and chairman of the Audit/Risk/Insurance Committee.

Approval of Minutes

ACTION: Ms. Laura Houston moved, seconded by Mr. Roger Donohoe, to approve the minutes of the June 17, 2021, Administrative Board Meeting. The motion passed unanimously, 5-0. Mr. Marlo Oaks abstained.

ACTION: Mr. Larry Evans moved, seconded by Mr. Roger Donohoe, to approve the minutes of the June 17, 2021, Investment Board Meeting. The motion passed unanimously, 5-0. Mr. Marlo Oaks abstained.

Participation Withdrawal of the Utah Dairy Commission

Mr. Dee Larsen reviewed the background about employer participation withdrawal from URS and documentation regarding the withdrawal of the Utah Dairy Commission. (A memo was included in the Board Meeting materials.)

ACTION: Mr. Roger Donohoe moved, seconded by Mr. Larry Evans, that regarding Utah Dairy Commission's withdrawal from participation as an employer with URS, the Board:

1. Affirms that the rules adopted in Board Resolution #2012-10, WITHDRAWAL/RECLASSIFICATION LIABILITY, remain in force and satisfy the requirement in Utah Code Annotated §49-11-625(7) to make implementation rules;
2. Approves Utah Dairy Commission's withdrawal as a participating employer with URS, effective on September 1, 2021; and
3. Directs Executive Director Daniel Andersen to execute the Withdrawal Agreement and other documents on behalf of URS required to administer UDC's withdrawal.

The motion passed unanimously, 6-0.

New Employer – Ephraim City (FF)

Mr. Dan Andersen reviewed the application for Ephraim City to participate in the Firefighters' Retirement System. All eligibility requirements have been met and approval of the application was recommended.

ACTION: Mr. Larry Evans moved, seconded by Mr. Karl Wilson, to approve Ephraim City as a participating employer in the Firefighters' Retirement System. The motion passed unanimously, 6-0.

Employee Compensation Package

Ms. Jayne Knecht explained the recommendation for a 4.0% COLA increase and 1.0% Merit increase for a total of 5.0% increase for the 2021-2022 employee compensation package.

ACTION: Ms. Laura Houston moved, seconded by Mr. Larry Evans, to approve the 2021-2022 Employee Compensation Package of 4% COLA and 1% Merit. The motion passed unanimously, 6-0.

GRS Actuarial Valuation Report

Mr. Danny White reviewed the Actuarial Valuation Report as of January 1, 2021 and the Inflation and Investment Return Assumptions including the following:

- Changes Since Prior Valuation
- Membership Experience
- Asset Experience
- Funded Status
- Economic Assumption Investigation
- Contribution Rates

ACTION: Ms. Laura Houston moved, seconded by Mr. Karl Wilson, to accept the actuarial assumptions as contained in the Utah Retirement Systems Actuarial Valuation Report as of January 1, 2021. The motion passed unanimously, 6-0.

Approval of FY 2022-2023 Preliminary Contribution Rates

ACTION: Mr. Roger Donohoe moved, seconded by Mr. Larry Evans, to adopt the preliminary contribution rates for the 2022-2023 fiscal year as contained in Utah Retirement Systems Actuarial Valuation Report as of January 1, 2021, subject to legislation in the 2022 General Session. The motion passed unanimously, 6-0.

ACTION: Mr. Larry Evans moved, seconded by Mr. Karl Wilson, to move into Closed Session to discuss confidential pending legal matters. The motion passed unanimously, 6-0.

At 4:25 p.m., Mr. Karl Wilson moved, seconded by Ms. Laura Houston, to move back into Open Session. The motion passed unanimously, 6-0.

Final Motions/Other Business

Order to Dismiss 17-39H

ACTION: Ms. Laura Houston moved, seconded by Mr. Roger Donohoe, to approve the Order to Dismiss 17-39H as submitted by the Adjudicative Hearing Officer. The motion passed unanimously, 6-0.

Executive Session

At 4:27 p.m., Mr. Larry Evans moved, seconded by Mr. Karl Wilson, to move into Executive Session to discuss fiduciary matters. The motion passed unanimously, 6-0.

The following were present:

- Board Members present
- Mr. Dan Andersen

At 4:43 p.m., Mr. Karl Wilson moved, seconded by Ms. Laura Houston, to move back into Open Session. The motion passed unanimously, 6-0.

Adjournment

Mr. Roger Donohoe moved, seconded by Mr. Karl Wilson, to adjourn the meeting. The motion passed unanimously, 6-0.

The meeting adjourned at 4:44 p.m.

Richard K. Ellis, President

Daniel D. Andersen, Executive Director